

MINUTES OF THE OPEN SESSION OF THE FIFTH MEETING OF THE 2008/2009
COUNCIL of the Association of Professional Engineers and Geoscientists of British Columbia,
held on JUNE 19, 2009 in the APEGBC LARGE BOARDROOM

Present

Council	Margaret Li, Ph.D., P.Eng.	- President (Chair)
	Janet Benjamin, P.Eng.	- Past President (left the meeting at 1:05 pm)
	Russ Kinghorn, P.Eng.	- Vice-President
	Matt Cameron, P.Eng.	- Councillor
	Emily Cheung, P.Eng.	- Councillor
	Lee Failing, P.Eng.	- Councillor
	Joan Hansen, OD	- Councillor
	Jeff Holm, P.Eng.	- Councillor
	Claudia Ng, P.Eng.	- Councillor
	Marilyn Pattison, Ph.D.	- Councillor
	Glen Singleton, Ph.D., P.Geo.	- Councillor
	Kevin Turner, P.Eng.	- Councillor
	Mike Wrinch, Ph.D., P.Eng.	- Councillor
	Mike Bapty, P.Eng.	- Councillor
	Bob Patrick, P.Eng.	- Councillor
	Mike Waberski, BCLS	- Councillor
Guest Speaker	Dr. Tyseer Aboulnasr, P.Eng.	- Dean, UBC School of Applied Science
Guests	Bob Ito, Ph.D., P.Eng.	- Engineers Canada Director
Staff	Derek Doyle, P.Eng., MBA	- Executive Director & Registrar
	Jacques Granadino, P.Eng.	- Assoc. Director, Internship & Licensing
	Peter Mitchell, P.Eng.	- Director, Professional Standards & Development
	Gillian Pichler, P.Eng.	- Director, Registration & Licensing
	Janet Sinclair	- Director, Communications & Engagement
	Peter So, CMA	- Assoc. Director, Finance & IT
	Geoff Thiele, LLB	- Director, Investigation & Discipline
	Fred Wylie, CGA, CMA, CHRP	- Director, Internal Affairs
	Joanne Williamson, BBA	- Executive Assistant to Council (Recorder)
Regrets	Philippe Kruchten, Ph.D., P.Eng.	- Councillor
	Joe Martignago	- Councillor

OPEN SESSION

CO-09-68 OPEN CONSENT AGENDA

MOTION It was moved and seconded that all items on the Open Consent Agenda be approved.
CARRIED

Motions approved via Open Consent Agenda:

- MOTION to approve the April 17, 2009 Open Session minutes.
- MOTION that Council approve the recommended appointments, reappointments, and nominations to APEGBC Committees, Task Forces and to Outside Entities as follows:

Individual	APEGBC Committee or Task Force	Staff Contact	Start Date	Expiry Date
Jeff Mitchell, P.Eng.	Building Envelope Committee	G. Thiele	06/2009	06/2011
Ron Krpan, P.Eng.	Building Envelope Committee	G. Thiele	06/2009	06/2011
Walter Janzen, P.Eng.	Seismic Technical Review Board	P. Mitchell	06/19/09	To Completion
Michael Mehraïn, PE	Seismic Technical Review Board	P. Mitchell	06/19/09	To Completion
Dr. Farzad Naeim, PE	Seismic Technical Review Board	P. Mitchell	06/19/09	To Completion
Andy Vizer, P.Eng.	Building Codes Committee	P. Mitchell	06/19/09	06/19/11
Randall Kovacs, P.Eng.	Practice Review Committee	P. Mitchell	06/19/09	06/19/11
Thomas Leung, P.Eng., Struct.Eng.	Investigation Committee	G. Thiele	06/25/09	06/25/10
Geoff Smallwood, EIT	Sustainability Committee	M. Archibald	06/19/09	06/19/11
James Grant, P.Eng.	Sustainability Committee	M. Archibald	06/19/09	06/19/11
Graeme Scott, P.Eng.	Sustainability Committee	M. Archibald	06/19/09	06/19/11
	Outside Board or Committee		Appointment Dates	
Hugh G. Fraser, P.Eng.	Engineers Canada – Public Infrastructure Engineering Vulnerability Committee		Reappointment to June 30, 2011	
Colin Smith, P.Eng.	APEGBC Representative to Pacific NorthWest Economic Region (PNWER)		Appointment from June 19, 2009 to June 19, 2011.	
Derek L. Smith, P.Eng.	District of Squamish Design Advisory Panel		June 19 to April 30, 2010	

- MOTION that APEGBC Council endorse the draft AIBC edits including the addition of Appendix C – Architectural, pending final editorial and formatting revisions, to the APEGBC/CEBC Guidelines on Intellectual Property so they can be endorsed and published by APEGBC, CEBC and AIBC with all three logos appearing on the document.

CO-09-69 OPEN REGULAR AGENDA

MOTION It was moved and seconded that the Open Regular Agenda be approved with additions from the Open Consent Agenda.
CARRIED

ITEMS REMOVED FROM THE OPEN CONSENT AGENDA

CO-09-70 APEGBC/CEBC BUDGET GUIDELINES FOR CONSULTING ENGINEERING SERVICES

MOTION It was moved and seconded that APEGBC Council endorses the APEGBC/CEBC Budget Guidelines for Consulting Engineering Services pending final legal and editorial review including the addition of the date and APEGBC logo.
CARRIED

The document is intended to be a reference resource for planning purposes as well as supporting the APEGBC/CEBC collaboration on matters of common interest. The guidelines do not indicate specific fee schedules.

CO-09-71 EXECUTIVE COMMITTEE REPORT

CO-09-71-1 2009/2010 COUNCIL SCHEDULE

MOTION It was moved and seconded that the 2009/2010 Council schedule be approved.
CARRIED

Council Meetings – unless indicated, these are 8:30 am-5:00 pm, APEGBC Offices, Burnaby

Saturday, October 17, 2009 – Inaugural Meeting following AGM and Luncheon
Friday, December 11, 2009
Friday, February 5, 2010
Friday, April 23, 2010
Friday, June 18, 2010
Friday, September 10, 2010
Plus up to two webcast/teleconference meetings as required.

Conference and AGM

Thursday, October 15 through Saturday, October 17, 2009
Location: Victoria Conference Centre, Victoria, BC

Orientation Session for New Councillors

Friday, November 6, 2009, 9:00 am to early afternoon
Location: APEGBC Offices

Planning Session for 2009/2010 Council

Thursday, November 19, 4:00 pm, through Saturday, November 21, 2009, 11:45 am
Location: Inn at Laurel Point, Victoria, BC

There was discussion regarding holding a planning session in a time of fiscal restraint. The pros and cons and costs were reviewed, with agreement that the Planning Session provides an efficient and effective use of Council time and budget resources.

CO-09-71-2 2009/2010 APEGBC BUDGET

Council reviewed the budget documentation. Concerns were expressed regarding depletion of operating and capital reserves as an impact of the failure to pass fee increase bylaws.

CO-09-71-2a 2009/2010 OPERATING BUDGET

MOTION It was moved and seconded that Council approve a 2009/2010 operating budget with a Net Operating Loss Before Appropriations of (\$125,000).
CARRIED

CO-09-71-2b 2009/2010 CAPITAL BUDGET

MOTION It was moved and seconded that Council approve a 2009/2010 capital budget of \$140,000.
CARRIED

CO-09-72 GOVERNANCE COMMITTEE REPORT

CO-09-72-1 ELECTRONIC AND PAPER BALLOTS

MOTION It was moved and seconded to approve electronic voting for Council elections and ratification of bylaws, with paper ballots available upon written request.
CARRIED

CO-09-72-2 TERMS OF REFERENCE OF THE REGISTRATION COMMITTEE

MOTION It was moved and seconded that the Terms of Reference of the Registration Committee be modified to delegate approval of all Non-Contentious items to the Director, Registration and/or the Associate Director, Internship and Licensing.
CARRIED

CO-09-72-3 BALANCED SCORECARD

MOTION It was moved and seconded that Council approve the consolidated 2009 Balanced Scorecard.
CARRIED

Balanced Scorecard reports will be made available on the public website as an accountability to members and stakeholders. It will be incorporated into the strategic service plan and be revisited periodically to ensure performance measurements are meaningful and comparable.

CO-09-73 NOMINATING COMMITTEE REPORT
Names of nominees have been published on the website and in Innovation magazine. The deadline for write-in nomination by 25 members is Friday, June 26, 2009.

CO-09-74 REGISTRATION COMMITTEE: ENGLISH LANGUAGE COMPETENCY
Changes proposed to improve the existing system of evaluating applicant ability to communicate effectively in English emphasize competence in both written and oral communications to determine that an applicant has applied his or her English language skills in the provision of engineering or geosciences services at a level sufficient to protect the interest of the public in British Columbia.

MOTION It was moved and seconded that Council approve:
(i) the elimination of the Professional Practice Examination essay effective the date of the sitting of the October 2009 Professional Practice Examination;
(ii) the adoption of the English Language Competence for Practice Policy;
(iii) advising of applicants, members and the government of the new policy; and
(iv) updating of other affected policies as appropriate.
CARRIED

CO-09-75 PRESENTATION: UBC, ENGINEERING AND A BETTER FUTURE
Guest Speaker: UBC Dean of Applied Science, Dr. Tyseer Aboulnasr, PEng

President Li welcomed and introduced Dr. Tyseer Aboulnasr, providing highlights of her background as an electrical engineer, career in academia and many awards and honours.

Dr. Aboulnasr's presentation included an overview of strategic planning for the Faculty of Applied Science. In addition to the Vancouver campus, the new School of Engineering – Okanagan is expecting accreditation in 2010 and a new facility in 2011. She noted excellent collaboration with APEGBC

Dr. Aboulnasr's presentation was warmly recognized. Dr. Li thanked her on behalf of Council, staff and guests.

CO-09-76 CONTINUING PROFESSIONAL DEVELOPMENT BYLAW CHANGES
Following on changes to the Engineers and Geoscientists Act in 2008, Council approved the implementation of mandatory compliance with guidelines for continuing professional development at their March 2009 meeting.

The basic requirement is a minimum of 30 hours per year of professional development activities with a maximum of 20 hours posted for any of the four categories. Categories are: 1) formal activities such as accredited post-secondary course or seminars/training programs over four hours in length; 2) self-directed study such as reading technical journals, attending seminars under four hours in length or attending conferences or trade shows; 3) participation by attending

technical, professional or managerial association meetings, mentoring, or serving on a community board in a professional capacity; and 4) contributions to knowledge in the areas of research, giving presentations, writing journal articles.

Council discussed a number of options to determine how best to encourage member engagement and commitment to compliance and to reporting. It was agreed that members and licensees non-compliant with the guideline or who do not report their compliance will be referred directly to the Investigation Committee.

ACTION: Staff were directed to prepare a bylaw for approval by Council in July and ratification by the membership in the Fall.

CO-09-77 PROFESSIONAL RENEWAL TASK FORCE – ENFORCEMENT RECOMMENDATIONS

CO-09-77-1 NON-REGISTRATION ENFORCEMENT RECOMMENDATIONS

The Professional Renewal Task Force brought forward recommendations to address the issues of enforcement in cases of non-registration.

MOTION It was moved and seconded that Council approve the recommendations as follows:

- i. **Develop**
 - a) **a position and written materials on the practices of professional engineering and professional geosciences within the meaning of the Act;**
 - b) **a guideline on direct supervision**
 - c) **guidelines on areas of practice overlap with other professions, under demand-side legislation or otherwise.**
- ii. **Strengthen relationships with BC regulatory agencies that are dealing with registered and unregistered engineering or geosciences practitioners and develop information sharing agreements.**
- iii. **Develop a framework of cost effective intelligence gathering devices through IT tools and arrangements with government agencies, crown corporations and others to protect the public by identifying persons offering professional engineering and geosciences services.**
- iv. **Collaborate with CCPG, Engineers Canada and their members on identification and implementation of local and national strategies to reduce unregistered practice.**
- v. **Create understanding at government ministries and agencies of the implications of current and potential legislation that enable unregistered practice and the need to consult with APEGBC and others on demand-side legislation that involves the engineering or geoscience professions.**
- vi. **Staff to prepare an annual Enforcement Strategy for Council approval that takes into account the risks posed to public health, safety or welfare or the environment by various activities and practice areas.**

- vii. **Regularly inform the membership of the Association's enforcement and recruitment activities.**
CARRIED

CO-09-77-2 NON-REGISTRATION ENFORCEMENT RECOMMENDATIONS – BUDGETARY PRIORITIES

MOTION It was moved and seconded that if budgetary concerns limit the ability to implement all of the recommendations, that recommendations (i) and (iv) be given priority.
CARRIED

CO-09-78 CLIMATE CHANGE TASK FORCE UPDATE

Council reviewed and discussed an initial draft report of the work of the Climate Change Task Force. Feedback on the report will be conveyed to the Task Force and a final report is expected at the September 2009 meeting.

CO-09-79 INFORMATION REPORTS

- Registrar's Report: Registration (Admissions & Membership)
 - excellent information and data on applications, processing times, process flow and membership
- Financial Report for the Period ended May 31, 2009
- CCPG Director's Report
 - report from the recent AGM and Conference June 5 and 6, 2009
 - James Moors, P.Geo., has become the President Elect for 2009/2010
- Engineers Canada Directors Report
 - Dr. Bob Ito, P.Eng. spoke briefly to the report from the recent AGM and Engineers Canada Summit, May 18-23, 2009
- CEBC Update
 - a Joint Executive Committee meeting was held on June 18, 2009 with supportive discussions around working goals and common issues such as the desire to reduce the Ultimate Liability Period to ten years.
 - CEBC held their AGM on June 18, 2009
- APEGBC Branch Representatives: Minutes of Spring Meeting, April 24, 2009
 - to better clarify the role of the Branches, an Organization/Branch Guidelines Task Force was formed by the branch representatives to review and update branch guides.

END OF OPEN SESSION

Minutes approved as circulated at Council meeting of 11 Sept 2009. Minute #CO-09-87.