

MINUTES OF THE OPEN SESSION OF THE SECOND MEETING OF THE
2007/2008 COUNCIL of the Association of Professional Engineers and Geoscientists of
British Columbia, held on DECEMBER 7, 2007 IN THE LARGE BOARDROOM OF
APEGBC

Present

Council	Janet Benjamin, P.Eng.	- President (Chair)
	Margaret Li, Ph.D., P.Eng.	- Vice President
	Mike Bapty, PEng	- Councillor
	Lindsay Bottomer, P.Geo.	- Councillor
	Matt Cameron, P.Eng	- Councillor
	Emily Cheung, P.Eng.	- Councillor
	Lee Failing, P.Eng.	- Councillor
	Joan Hansen, OD	- Councillor
	Jeff Holm, P.Eng.	- Councillor
	Philippe Kruchten, Ph.D., P.Eng.	- Councillor
	Guy Lemieux, P.Eng.	- Councillor
	Marilyn Pattison, Ph.D.	- Councillor
	Glen Singleton, PGeo	- Councillor
	Kevin Turner, P.Eng.	- Councillor
Staff	Derek Doyle, P.Eng., MBA	- Executive Director & Registrar
	Gillian Pichler, P.Eng.	- Director, Registration
	Fred Wylie, CGA, CMA, CHRP	- Director, Internal Affairs
	Janet Sinclair	- Director, Communications & Engagement
	Peter Mitchell, P.Eng.	- Director, Professional Standards and Development
	Geoff Thiele, LLB	- Director, Investigation & Discipline
	Peter So, CMA	- Assoc. Director, Finance & IT
	Joanne Newlove, BA	- Manager, Council Affairs & Governance
<u>Regrets</u>	Timothy Smith, P.Geo., Eng.L.	- Past President
	Claudio Arato, PEng	- Councillor
	Joe Martignago	- Councillor
	Ross Rettie, P.Eng.	- Director, Professional Practice & Ethics
	Jacques Granadino, P.Eng.	- Assoc. Director, Internship & Licencing
<u>Guests</u>	Brian Johnson, P.Eng.	- CEBC Director rep

CO-08-16 OPEN CONSENT AGENDA

Councillors were given an opportunity to remove items from the Open Consent agenda. See Item CO-08-18 for items removed for discussion.

MOTION It was moved and seconded that all items on the Open Consent Agenda be approved. CARRIED

Motions approved via Open Consent Agenda:

- MOTION that the September 7, 2007 Open Minutes be approved.
- MOTION that the October 26, 2007 Extraordinary (Registration Bylaw) Open Minutes be approved.
- MOTION that the October 27, 2007 Open Minutes be approved.
- MOTION that Council approve the following Guidelines for Final Legal and Editorial Review:
 1. Guidelines for Professional Structural Engineering Services for Part 9 Buildings; and
 2. Structural Design Issues for Housing and Small Buildings in British Columbia – Information for Local Authorities, Homeowners and Developers
- MOTION that the proposed amendment to the Crossing Guidelines be approved.
- MOTION that the Memorandum of Understanding with the British Columbia Common Ground Alliance be approved.
- MOTION that John Watson, P.Eng., Phil Sunderland, P.Eng. and Ken Williams, P.Eng. be appointed as Scrutineers for the 2007/2008 Special Bylaw Amendment ballot count.
- MOTION to approve the following appointments to APEGBC Committees:
 - **APEGBC/ABC FP Joint Practice Board** Gordon Butt PGeo, Pierre A.M. Friele PGeo
 - **CPD Committee** Leonard Pianalto PEng
 - **Geoscience Committee** Peter Friz PGeo, Garth Kirkham PGeo, David Jenkins PGeo
 - **Mentoring Committee** S. Carl Zanon PEng
 - **Professional Practice Committee** Matt Cameron PEng
 - **Standing Awards Committee** Robert (Bob) Cowan PEng, Doug VanDine PEng/PGeo, William (Bill) Vaughn PEng
 - **Sustainability Committee** Fred Bjork PEng, Romilly Cavanaugh PEng, Susan Nesbit PEng, Conor Reynolds PEng, Donna Salahub, P.Eng, Mike Simms, EIT
- MOTION to approve the following nomination to outside boards:
 - **Canadian Engineering Qualifications Board** Paul D Blanchard PEng

CO-08-17 OPEN REGULAR AGENDA

MOTION It was moved and seconded that the Open Session Agenda be approved (with any additions removed from Consent Agenda). **CARRIED** as amended.

- Amendment: CEBC Fee Guidelines item added.

CO-08-18 ITEMS REMOVED FROM OPEN CONSENT AGENDA

CO-08-18-1 GUIDELINES FOR MANAGEMENT OF TERRAIN STABILITY IN THE FOREST SECTOR

MOTION It was moved and seconded that the Guidelines for Management of Terrain Stability in the Forest Sector, dated October 12, 2007 be approved for final legal review. **CARRIED**

Council was advised that a member had concerns with the guideline and that these concerns could be addressed through collaborative training. DEGIFS also had concerns which have been addressed to their satisfaction.

CO-08-19 2008 COUNCIL WORK PLAN

During the Issues Session, Council reviewed the final report from the November Council Planning Session and completed their work on prioritizing the issues to be included on their 2008 Council Work Plan. Council directed the Executive Committee to finalize the 2008 Council Work Plan schedule and bring back for final approval at the Feb 1, 2008 Council meeting.

MOTION It was moved and seconded that Council postpone the motion to approve the 2008 Council Work Plan until the February 1, 2008 Council meeting. **CARRIED.**

CO-08-20 AGM FLOOR MOTIONS

MOTION It was moved and seconded that the following recommendations regarding the AGM Floor Motions be approved. **CARRIED.**

AGM Floor Motion 1. It is moved that Council be directed to give consideration to reinstate the President's Gala on Saturday evening rather than on Friday evening. Moved by Norman Johnson PEng, seconded by Dan Lambert PEng. **The motion was defeated.**

RECOMMENDATION: Although this motion was defeated, it was a tie vote broken by the Chair; staff will give consideration to the suggestion when planning future conferences/AGM's. No further action required for Council.

AGM Floor Motion 2. Whereas APEGBC listed on its web site in October this year a new Pilot for Standard Scope Limited Licence in Engineering for Electrical Technologists Providing Electrical Design Services for Buildings; and whereas the Pilot program would permit the limited license holder to practice independently and to issue letters of assurance, it is moved that Council be directed to give consideration to appointing a Task Force of senior electrical engineers who are responsible for managing consulting practices to make an assessment of the pilot project and report to Council regarding the public benefit of and whether public safety could be prejudiced by such a program and further that the Pilot program not be implemented until Council receives and considers the above report.

Moved by Roy Bartholomew PEng, seconded: Norman Johnson, PEng. **The motion was carried.**

RECOMMENDATION: This motion was discussed briefly at the post-AGM Council meeting on Oct. 27 in Whistler following the AGM. At that time, Council agreed that Peter Mitchell and Councillor Guy Lemieux would follow up with the mover of the floor motion, Roy Bartholomew. At this December 7 meeting, Guy and Peter provided a verbal update of their meeting with Roy (which had taken place the day before) and advised that they would bring forward a written summary of the meeting for Council's information at the February 1, 2008 meeting.

Motion 3. Whereas continuing professional development is part of every P.Eng. & P.Geo.'s duty and, whereas it is important for APEGBC to assist in promoting professional development in the professions by providing guidelines for professional development, it is moved that Council be directed to give consideration to amending the annual dues notice to include the following statement: "I, _____ have read and understood the Act, Bylaws and Code of Ethics governing the practice of professional engineering or professional geoscience, and accordingly restrict my practice to be within the limits of my technical expertise."

Moved by Kenneth Williams PEng, seconded Norman Johnson PEng. **The motion was carried.**

RECOMMENDATION: It is recommended that Council refer this motion the Professional Practice Committee.

CO-08-21 REGISTRATION POLICY & GUIDELINE RECOMMENDATIONS

MOTION It was moved and seconded that the Guidelines for Development and Implementation of Registration Policy be approved and adopted as Council policy. **CARRIED.**

MOTION It was moved and seconded that an independent, non-statutory Fairness Panel be established, according to the draft Terms of Reference attached; and that the consequent changes to the Review of Reassessment Requests (Appeal) Policy be approved. **CARRIED.**

Council suggested revising the Terms of Reference for the Fairness Panel to state that Council would appoint a list of suitable fairness panel members, per discipline, in order for them to be covered under APEGBC's Directors & Officers insurance.

- MOTION** It was moved and seconded that the enhanced academic self-assessment criteria for engineering (non-engineering graduates) and geoscience applicants be approved. **CARRIED.**
- MOTION** It was moved and seconded that the policy on the treatment of applicants whose requested discipline of registration is different than that of academic qualification, be approved for both engineering and geoscience applicants. **CARRIED.**
- MOTION** It was moved and seconded that the revised policy on writing the Professional Practice Examination be approved for both engineering and geoscience applicants. **CARRIED.**
- MOTION** It was moved and seconded that the policy on the review of registration policies, guidelines and procedures be approved. **CARRIED.**
- MOTION** It was moved and seconded that the policy on the selection of registration volunteers and training of registration staff and volunteers be approved. **CARRIED.**
- CO-08-22 TERMS OF REFERENCE FOR THE MEMBER SERVICES COMMITTEE
- MOTION** It was moved and seconded to approve the revised Terms of Reference for the Member Services Committee. **CARRIED.**
- CO-08-23 CPD COMPLIANCE NOTE
- MOTION** It was moved and seconded that the Declared CPD Compliant note be posted in the on-line Member Directory beginning January 2010. **CARRIED.**

CO-08-24 COUNCILLOR/BRANCH PAIRINGS

MOTION **It was moved and seconded that the proposed Councillor/Branch Pairings be approved, subject to changes suggested by Council. CARRIED.**

Changes: Claudio Arato – Vancouver; Philippe Kruchten/Marilyn Pattison – Victoria; and Kevin Turner/Joe Martignago - Vancouver Island

CO-08-25 CEBC FEE GUIDELINE

A letter to Derek Doyle from CEBC requesting APEGBC's endorsement of the 2008 Consulting Engineers Fee Guidelines and the draft Fee Guidelines were distributed to Council at the meeting. Council directed the Consulting Practice Committee to review the guidelines at their upcoming meeting and to bring back their recommendation to Council at the February 1, 2008 meeting.

CO-08-26 REPORTS FOR INFORMATION ONLY

The following reports were provided for Council's information only and Council was given an opportunity to ask questions regarding any of the information provided.

- Executive Director & Registrar's Report (Derek Doyle, PEng)
- Report of the Engineers Canada Directors (Dick Fletcher PEng / Bob Ito PEng)
- Report of CCPG Director (James Moors, PGeo)
- PNWER Delegates Report (Colin Smith PEng / Dick Fletcher PEng)
- Monthly Financial Report

END OF OPEN SESSION