

MINUTES OF THE OPEN SESSION OF THE SIXTH MEETING OF THE 2005/2006 COUNCIL of the Association of Professional Engineers and Geoscientists of British Columbia, held on FRIDAY, JUNE 23, 2006 IN APEGBC LARGE BOARDROOM

PRESENT

Council	Bob Ito, Ph.D., P.Eng.	- President (Chair)
	Tim Smith, P.Geo.	- Vice President & CCPG Director (am only)
	Dennis McJunkin, P.Eng.	- Past President
	Lee Failing, P.Eng.	- Councillor
	Jeff Holm, P.Eng.	- Councillor
	Andy Mill, P.Eng., Struct.Eng.	- Councillor
	Janet Benjamin, P.Eng.	- Councillor
	Steve Graham, Ph.D., P.Eng., P.Geo.	- Councillor
	George Prince, P.Eng.	- Councillor
	Russ Kinghorn, P.Eng.	- Councillor
	Philippe Kruchten, Ph.D., P.Eng.	- Councillor
	Margaret Li, Ph.D., P.Eng.	- Councillor
	Marilyn Pattison, Ph.D.	- Councillor
	Lawrence Woo, CA	- Councillor
	Roy Emperingham, MPA, CHRP	- Councillor
Staff	Anne Garrett, P.Eng.	- Executive Director & Registrar
	Gillian Pichler, P.Eng.	- Director, Registration
	Ross Rettie, P.Eng.	- Director, Professional Practice & Ethics
	Fred Wylie, CGA, CMA, CHRP	- Director, Internal Affairs
	Janet Sinclair	- Assoc. Director, Member Services
	Martin Mac Gregor	- Assoc. Director, Internship & Licensing
	Peter Mitchell, P.Eng.	- Assoc. Director, Professional Practice
	Peter So, CMA	- Assoc. Director, Finance & Information Technology
	Joanne Newlove, BA	- Executive Assistant
<u>Guests</u>	Dick Fletcher, P.Eng.	- CCPE Director
	Colin Smith, P.Eng.	- CCPE Director
	Peter Navratil, P.Eng., Scott Groves, P.Eng. and Paul Archibald, P.Eng.	- Municipal Engineers Division
	Dr. Michael Isaacson, P.Eng.	- Dean of the Faculty of Applied Science, UBC
<u>Absent</u>	Lindsay Bottomer, P.Geo.	- Councillor
	Joan Hansen, OD	- Councillor

OPEN SESSION

CO-06-58 APPROVAL OF THE AGENDA

MOTION It was moved and seconded (Pattison, Holm) that the Open Session Agenda be approved. **CARRIED.**

CO-06-59 MUNICIPAL ENGINEERS DIVISION PRESENTATION

Peter Navratil, P.Eng., Scott Groves and Paul Archibald, P.Eng. gave a brief presentation on the Municipal Engineers Division.

CO-06-60 DR. MICHAEL ISAACSON, P.ENG., DEAN, FACULTY OF APPLIED SCIENCE, UBC PRESENTATION

Dr. Michael Isaacson, P.Eng., Dean of the Faculty of Applied Science, University of British Columbia, updated Council on UBC's Applied Science programs.

CO-06-61 APPROVAL OF OPEN MAY 5, 2006 MINUTES

MOTION It was moved and seconded (McJunkin, Holm) that the Open Session Minutes of the May 5, 2006 Council Meeting be approved. **CARRIED**

STRATEGIC / OBJECTIVES

CO-06-62 PROFESSIONAL RELIANCE POSITION STATEMENT/PAPER

MOTION It was moved and seconded (Pattison, Mill) to approve the Position Statement and Position Paper on Professional Reliance, in principle, with comments to be sent to Ross Rettie within one week following the June 23 Council meeting. **CARRIED (Failing abstained).**

CO-06-63 PROFESSIONAL RELIANCE TASK FORCE

MOTION It was moved and seconded (Mill, Kinghorn) to endorse in principle the final report of the Professional Reliance Task Force dated April 2006 which is entitled: "Professional Reliance in Forest and Range Management in British Columbia – From Concept to Practice", pending resolution of the issue of ASTTBC's scope of practice referenced in Appendix 3. **CARRIED (Graham abstained)**

CO-06-64 CONTINUING PROFESSIONAL DEVELOPMENT

MOTION It was moved and seconded (Holm, McJunkin) to approve the release of the CPD Guideline.

MOTION It was moved and seconded (Holm, Emperingham) to refer the above motion to staff to further revise the guidelines and bring back to Council at the September 8, 2006 meeting. **CARRIED.**

ACTION: Janet Benjamin, Margaret Li, Lee Failing and Philippe Kruchten to form a working group to provide direction to Janet Sinclair on revisions to guideline and to advise Council on implementation.

POLICY

CO-06-65 PROFESSIONAL PRACTICE COMMITTEE

MOTION It was moved and seconded (Kinghorn, McJunkin) to approve the Standards of Practice Improvement Task Force Terms of Reference. **CARRIED.**

Russ Kinghorn provided a report on the proposed Task Force whose objective is to evaluate options for improving the quality of member practices.

CO-06-66 SEISMIC SLOPE STABILITY ASSESSMENT GUIDELINES

MOTION It was moved and seconded (Mill, Kinghorn) to approve the development of APEGBC Seismic Slope Stability Assessment Guidelines in partnership with the Government of British Columbia's Building Policy Branch as the first priority in utilizing the \$50,000 APEGBC Council approved for the 2006/2007 budget year to assist in the development of Practice Guidelines. **CARRIED.**

Andy Mill provided a verbal summary of the rationale for this request. It is anticipated that the Building Policy Branch will provide a significant portion of the funding for this project. If this is not the case, APEGBC will re-evaluate the use of the \$50,000 budget for this activity.

CO-06-67 SEISMIC PEER REVIEW COMMITTEE

MOTION It was moved and seconded (Mill, Li) to approve the Terms of Reference for the Seismic Peer Review Committee. **CARRIED.**

CO-06-68 SEISMIC PEER REVIEW COMMITTEE RECOMMENDATION

MOTION It was moved and seconded (Mill, Kinghorn) that the performance based methodology used by the University of British Columbia in the development of the Ministry of Education's "Guidelines for the Performance Based Seismic Retrofit for British Columbia School Buildings" be endorsed by APEGBC Council as good engineering practice. **CARRIED.**

CO-06-69 DISCIPLINE COMMITTEE ORDERED PEER REVIEW GUIDELINE

MOTION It was moved and seconded (Kinghorn, Pattison) to approve the Discipline Committee Ordered Peer Review Guideline. CARRIED.

The Discipline Committee Ordered Peer Review Guideline sets out the Association's expectations for those conducting peer reviews of members under discipline.

CO-06-70 FEE BYLAW – INFORMATION ONLY

Anne Garrett provided a verbal report and options were discussed. Council agreed not to pursue a fee bylaw change this year.

CO-06-71 REPORT ON SPRING BRANCH REPS

MOTION It was moved and seconded (Kinghorn, McJunkin) that Council direct staff to develop consistent messaging including displays for use in branch activities or functions to be developed by December 2006. CARRIED.

ACTION: Janet Sinclair

MOTION It was moved and seconded (Kinghorn, Pattison) that Council direct staff to work with teaching professionals to prepare lesson plans at the junior, intermediate and senior grade levels for teaching during National Engineering and Geoscience Week.

MOTION It was moved and seconded (McJunkin, Kruchten) to postpone the above motion to the September 8, 2006 Council meeting to gather financial information. CARRIED (Graham opposed).

ACTION: Janet Sinclair

GOVERNANCE

CO-06-72 SUSTAINABILITY COMMITTEE REVISED TERMS OF REFERENCE

MOTION It was moved and seconded (McJunkin, Kinghorn) to approve the revised Terms of Reference for the Sustainability Committee. CARRIED.

Dennis McJunkin highlighted the changes that the Governance Committee made to the Sustainability Committee's Terms of Reference.

CO-06-73 PROPOSED COMMITTEE STRUCTURE – INFORMATION ONLY

Dennis McJunkin provided an update and asked that Council provide comments to the Governance Committee regarding the proposed committee structure.

CO-06-74 COUNCIL POLICIES

MOTION It was moved and seconded (McJunkin, Kruchten) to approve the Annual Meetings Policy, as amended. **CARRIED.**

Amendments: Remove 4.2.3 AGM locations and 4.3.3 Annual Review.

MOTION It was moved and seconded (McJunkin, Kruchten) to approve the Privacy and Freedom of Information Policy. **CARRIED.**

MOTION It was moved and seconded (McJunkin, Kruchten) to approve the Council Operations Policy, as amended; **CARRIED.**

Amendments: Change “Roll Call Vote” in 4.3.5 to “A Recorded Vote”.

MOTION It was moved and seconded (McJunkin, Kruchten) to approve the Appointment of Directors to National Bodies, as amended. **CARRIED.**

Amendments: change CCPE Directors Term from a “two year term” to a “three year term” per motion passed in September 2005 (CO 05-42-2).

MOTION It was moved and seconded (McJunkin, Kinghorn) that these policies replace all previously passed policies and motions related to any of the above items. **CARRIED.**

CO-06-75 ED BOARD

MOTION It was moved and seconded (Mill, Li) to deny the Ed Board’s request for exemption from the six-year time limit on committee appointments. **CARRIED.**

ACTION: Janet Sinclair to report back to Ed Board. There was a suggestion that the Ed Board be more specific on the individual terms they would like extended. Council can extend individual terms on a case-by-case basis, but was not willing to extend terms of an entire committee.

OPERATIONAL / INFORMATION

CO-06-76 APPOINTMENTS/NOMINATIONS TO COMMITTEES, TASK FORCES AND BOARDS

MOTION It was moved and seconded (Li, Kinghorn) to approve the following appointments and nominations to APEGBC and External Committees, Task Forces and Boards. **CARRIED** (Mill abstained).

APEGBC Committees

- **Discipline Committee - Oliver Bonham, P.Geo**
- **Investigation Committee - Thomas Leung, P.Eng.**
- **Seismic Peer Review Committee - Andy Mill, P.Eng., Struct.Eng., Clint Low, P.Eng., Struct.Eng., John Sheristobitoff, P.Eng, John Wallace, P.Eng., Struct.Eng., Dr. Ron DeVall, P.Eng., Dr. Robert Hanson, PE**
- **Sustainability Committee – John Holland, P.Eng.**

External Boards and Committees

- **Building Policy Advisory Committee - Barry Thorson, P.Eng.**
- **CCPE Director for APEGBC - Dick Fletcher, P.Eng. (term extended by one year to end June 2008).**

CO-06-77 EXECUTIVE & DIRECTORS REPORTS - INFORMATION ONLY

Reports were given by:

- President Bob Ito, Ph.D. P.Eng.
- Past President Dennis McJunkin, P.Eng.
- Executive Director & Registrar Anne Garrett, P.Eng. (including Financial Update and Registration Statistics).
- CCPE Director Colin Smith, P.Eng.
- CEBC Director Andy Mill, P.Eng., Struct.Eng.

CO-06-78 COUNCIL WORK PLAN 2006 UPDATE - INFORMATION ONLY

Anne Garrett provided Council with a mid-year update of the Council Work Plan showing the progress to date. There were some minor adjustments in dates (some moving out and some being advanced).

CO-06-79 LIMITED LICENSE TASK FORCE UPDATE - INFORMATION ONLY

Martin Mac Gregor provided Council with an update from the Limited License Task Force.

END OPEN SESSION COUNCIL